



# Iowa Department of Human Services

Terry E. Branstad  
Governor

Kim Reynolds  
Lt. Governor

Charles M. Palmer  
Director

March 3, 2014

Stephanie Powell  
929 Vine St  
Davenport, IA 52804

Dear Stephanie:

This letter is in regards to the 9/10/13 follow up compliance check of your Level A, Registered Child Development Home. Your original visit occurred on 8/24/2012. The time frame that you were allowed for compliance will not be given during the next compliance visit. **You will be expected to have everything completed within the 45 days given to you following your next visit.**

You have now been determined to be in compliance with all mandated regulatory requirements of a Registered Child Development Home, as outlined in Iowa Code Chapter 237A and Iowa Administrative Code Chapter 110.

Since this visit was from so long ago, please ensure that all children's files have been updated annually, all children have a physical/immunization record in the file, you have updated physicals for yourself and all persons in your home, your CPR/1<sup>st</sup> Aid is current, your mandatory reporter is current, trainings are up to date, and that you are following all items on the checklist for registered providers.

Thank you for the valuable service provided to working families in Iowa.

If you have any questions, please contact me at (563) 326-8215 or email me at [khuinke@dhs.state.ia.us](mailto:khuinke@dhs.state.ia.us).

Sincerely,

Kathy Huinker  
Social Worker II

***Please remember that the new fiscal year started on July 1, 2013. You will be receiving an additional spot check sometime between now and June 30, 2014.***

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 1-866-324-3236.

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to

[http://www.dhs.state.ia.us/Consumers/Child\\_Care/Professional\\_Development.html](http://www.dhs.state.ia.us/Consumers/Child_Care/Professional_Development.html) and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA)